



You can also complete this form and file related documentation online at www.kela.fi/omakela (in Finnish) or www.fpa.fi/mittfpa (in Swedish).

More information is available at www.kela.fi/from-finland-to-another-country-quick-guide



If you have questions, please call our customer service number (www.kela.fi/call-kela).



Please make sure to complete the form carefully. Attach all necessary documentation.

We may contact you for further information if necessary.

Send the form and any supporting documents by mail.

The address is

Social Insurance Institution
Centre for International Affairs
PO Box 78
FI-00381 Helsinki
FINLAND

- i** On this form you can report employment abroad or over 3 months long stays abroad. Kela will determine whether you are entitled to benefits from Kela during your employment or stay abroad.

You need not complete this form if you will be going on a work assignment to another EU or EEA country, to Switzerland, the United Kingdom or a country that has a social security agreement with Finland. You should apply to the Finnish Centre for Pensions for coverage under the Finnish social security system (visit www.etk.fi for further information).

1. Client's details

Personal identity code Family name and given name

Phone number

E-mail

- i** Kela retrieves address data from the population data system. Report your stay abroad to the Digital and Population Data Services Agency (additional information at www.dvv.fi). If you have not yet filed this notification, state your address at section 7. Additional information.

2. Country of destination

Country to which I am moving: _____

I will stay abroad for the following period _____ – _____

i If you do not know the exact date when you will return to Finland, provide an estimate.

for an indefinite period starting _____

I will work abroad but will continue to live in Finland.

i Complete section 3.a (Reason for residence abroad, Work).

Despite employment abroad I return to Finland

daily or at least once a week.

less often than once a week.

3. Reason for residence abroad

i Of the items a-f below, please complete the ones that best apply to your situation.
See section 6. (Enclosures) for details about the required documentation.

a. Work

Name of employer: _____

I will be working abroad

as an employee of a foreign employer

as self-employed

as a posted self-employed person

as an employee of the Finnish government

as an employee posted abroad by a Finnish employer

i Apply for coverage under the Finnish social security system with the Finnish Centre for Pensions if you will be going on a work assignment to another EU or EEA country, to Switzerland, the United Kingdom or a country that has a social security agreement with Finland. If you are going to the agreement countries China, South Korea, India or Japan, you must also complete this form.

as a foreign-hired employee of a Finnish employer. Enclose details.

as an aid worker. Enclose details.

as a staff member of an international organisation that has a headquarters agreement with the country of destination

as a staff member of another international organisation

on board a vessel sailing under a foreign flag. Indicate the flag state: _____

as a trainee or an au pair I am paid _____ per month I am not paid

as a remote worker for a Finnish employer

I will go abroad to look for work.

i If you have a U2 authorisation form issued by your unemployment fund, please submit it to Kela.

b. Education

Name of your school in Finland and the degree you are completing

Name of your school abroad and the degree you are completing

Will you complete the entire degree abroad?

No Yes

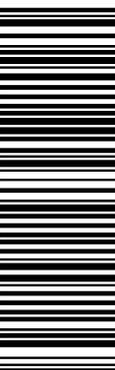
Are the studies you are completing abroad part of your studies in Finland?

No Yes

Will you be working abroad during your studies or during holidays?

No Yes. Period of work: _____ – _____

Pay per month: _____



c. Research and employment supported by a grant

Name of the place of research:

i If you have a grant from Finland, apply to Mela (Farmers' Social Insurance Institution) for insurance under the MYEL (Farmers' Pensions) Act. See www.mela.fi for more information. If necessary, also apply to the Finnish Centre for Pensions for coverage under the Finnish social security system. See www.etk.fi for more information.

Are you the recipient of a grant?

Yes, from Finland.

Yes, from abroad. Provide documentation.

The grant is awarded for the period: _____ – _____.

No. Enclose details.

Will you do paid work while carrying out the research?

No

Yes. State when you will start/started this work, who your employer is and what your monthly pay and hours of work are.

d. Pension recipient

Do you receive a pension from some other country than Finland?

No

Yes. Specify the country and the type of pension.

e. Moving abroad as a spouse

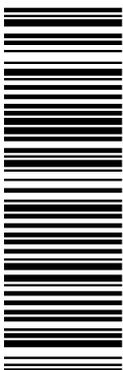
Family name and given name of my spouse/partner

Personal identity code

i If you are working, select work as the reason for the stay abroad.

f. Other reason

i If none of the above reasons for moving abroad apply to you, describe here in your own words why you are moving abroad.



4. Children

i List all children who are under 18, who are moving abroad and who are in your care and custody.

Family name and given name

Personal identity code

Period of residence abroad: _____ - _____

Family name and given name

Personal identity code

Period of residence abroad: _____ - _____

Family name and given name

Personal identity code

Period of residence abroad: _____ - _____

Family name and given name

Personal identity code

Period of residence abroad: _____ - _____

5. Personal ties to Finland (if you live abroad for more than 6 months or have recurring shorter periods of residence abroad)

i Describe your personal ties to Finland during your residence abroad (for example family, residential situation in Finland and abroad, or holidays spent in Finland).

Do you have social security coverage from some other country (not Finland)?

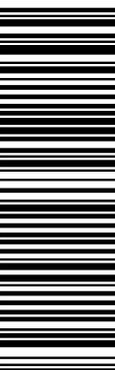
No Yes. Indicate the start date and type of coverage (for example earnings-related pension insurance).

List any periods you have lived, worked or studied abroad before submitting this application.

i If you have already given Kela this information, you can proceed to the next section.

Period	Country	Employer or educational institution
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_____ - _____	_____	_____
_____ - _____	_____	_____
_____ - _____	_____	_____
_____ - _____	_____	_____
_____ - _____	_____	_____



6. Enclosures

Section 3. Reason for residence abroad

a. Work

- If you work for a Finnish employer, submit Kela form Y 38Te (Employer's notification concerning an employee posted abroad).
- If you are an aid worker employed by a Finnish employer, submit Kela form Y 38Te (Employer's notification concerning an employee posted abroad) or an equivalent statement from your employer.
- If you are an aid worker employed by a foreign employer, enclose your contract of employment and documentation from the employer showing that the Finnish government participates in the financing of the development aid project in question.
- If you are looking for work abroad and you have a U2 authorisation form issued by your unemployment fund, submit the form to Kela.

b. Education

- Certificate of admission to the educational institution. The documentation must indicate the degree pursued, the full-time study status, the duration of study, and the start and end dates of the academic year.
No documentation is needed if Kela has awarded you financial aid for these studies.

c. Research and employment supported by a grant

- If you perform research work that is not financed through a grant, enclose documentation on the research work from the research institute and details on the financing of the research work, for instance employment contract as well as the most recent salary statement.
- If you have a grant from abroad, provide documentation from the research institute on your research at a foreign research institute or educational institution and the foreign grant award notice.

Other enclosure

- Please specify:
-

7. Additional information

-  Write the number of the section you are referring to.

- Additional information on a separate sheet. Write your name and personal identity code on the sheet.

8. Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature and printed name of the applicant

The information you have provided may be used for other benefit determinations, if so required under law. Conversely, any information obtained within the context of another benefit may be used to decide the present matter.

Please contact Kela for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.