



You can also file the application and related documentation online: [www.kela.fi/english](http://www.kela.fi/english).



Send the application and any supporting documents by mail. The address is Kela, PL 10, 00056 KELA. You can also send the documents to the educational institution.

- i** You must complete **at least** sections 1, 2 and 12. For other sections, fill in only the items that have changed.
- i** If you are moving to a new school or a new course of study, complete a new application for financial aid. Changes in bank account details may be reported online or on form Y 121e (Notification – Change of account number – Individual customer). Notifications concerning the cancellation or voluntary repayment of financial aid can be made online or on form OT 16e.

**Application period:** Financial aid can be granted no earlier than the beginning of the month in which your application is received.

## 1. Applicant

Personal identity code

Family name and given name

Address

Postal code

Postal district

Phone number

E-mail

If you are under 18 years of age, your financial aid decision will be notified to your guardian. Indicate to whom the decision should be notified. Please select one:

- ☐ To my parent. Name of the parent: \_\_\_\_\_
- ☐ To another legal guardian. Name of other legal guardian: \_\_\_\_\_
- ☐ I do not want my legal guardian to be notified of the decision.

## 2. Studies

- i** See section 10 Enclosures.

Name of the educational institution

Degree or qualification pursued

Estimated date of graduation: \_\_\_\_\_

### 3. Application

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I wish to apply for financial aid

☐ for my entire period of study, but at the earliest from the beginning of the month in which the application was received.

☐ study grant

☐ housing supplement

☐ loan guarantee

☐ for the following period of time: \_\_\_\_\_ – \_\_\_\_\_ (The end date is not compulsory.)

☐ study grant

☐ housing supplement

☐ loan guarantee

I study at an institution of higher education and I wish to apply for an extension of the period of student financial aid.

☐ No

☐ Yes

### 4. Change in housing status

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☐ I have moved or will move as from \_\_\_\_\_

☐ I have moved or will move temporarily for the period \_\_\_\_\_ – \_\_\_\_\_

If the move is temporary, will you return to the same home after the temporary move?

☐ Yes

☐ No. How will the accommodation change?

\_\_\_\_\_

After the move I will live

☐ with my parent

☐ in a rented house or flat

Is your home owned by or rented from your parent?

☐ No

☐ Yes, and my home is not part of the same property as my parents' permanent residence.

☐ Yes, and my home is part of the same property as my parents' permanent residence.

**i** A home is considered to be owned by your parent(s) if either one or both of your parents own at least 50% of it either personally or through a company. A home is also considered to be owned by your parent(s), if the home is owned by an estate and your parent owns at least 50% of the estate.

The same property means the same housing company or the same lot.

☐ in a school dormitory without a rental agreement

☐ in a home owned by my spouse or myself

**i** A home is considered to be owned by you and/or your spouse, if you, your spouse or you both together own at least 50% of it either personally or through a company. A home is also considered to be owned by you, if the home is owned by an estate and you or your spouse own at least 50% of the estate. Housing supplement is not available for owner-occupied homes.

☐ elsewhere. Please specify.

\_\_\_\_\_

Starting from the date of the change I will be living

☐ in Finland

☐ abroad.



## 5. Applying for the housing supplement

- ☐ First application in respect of this home.
- ☐ Same home as before:
- ☐ My housing status is unchanged. I am applying for continued payment of the housing supplement.
  - ☐ Change in housing costs starting \_\_\_\_\_
  - ☐ Change in the number of residents starting \_\_\_\_\_
  - ☐ The rental agreement has been renewed.

Rent or maintenance charge € \_\_\_\_\_ per month.

**i** You can include fixed water, electricity and furniture charges in the amount of the rent or maintenance charge.

Number of persons living in the home \_\_\_\_\_

Landlord \_\_\_\_\_

Address of the home \_\_\_\_\_

Have you filed or will you file a notification of move with the population data system?

☐ Yes ☐ No

**i** You must always submit a notification of move to the Digital and Population Data Services Agency if you move permanently into a new home, or if your temporary stay at another address will last longer than three months. Kela checks the address and housing data while student financial aid is paid out.

Do you live with your spouse? Spouse refers to married spouses and unmarried partners.

☐ No ☐ Yes; starting \_\_\_\_\_

Personal identity code of the spouse (or name and date of birth)

\_\_\_\_\_

Do you or your spouse's child/children live in the same home?

☐ No ☐ Yes

Do you because of your studies live in rental accommodation with your child in another town or city than the rest of your family? Rest of the family means spouse and children.

☐ No ☐ Yes

☐ During days of study I live in the school dormitory, but on weekends and during holidays I live in the rental or right-of-occupancy home for which I am applying for housing supplement.

## 6. Financial aid during the summer months

**i** If your residential arrangements are different during the summer months, also complete sections 4 and 5.

If you study at an institution of higher education, you need not complete this section.

**I will study as follows during the summer months.** See section 10 Enclosures.

Start and end dates

\_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_

If you study in upper secondary school, state the school where you pursue studies during the summer and how many courses or credits you will complete.

## 7. Studying abroad

How are your studies abroad related to the studies you are completing in Finland? See section 10 Enclosures.

☐ On-the-job/practical training

Training is

☐ unsalaried

☐ salaried and the wage is on average € \_\_\_\_\_ per month.

☐ Study exchange

☐ Other. Please specify: \_\_\_\_\_

In which country do you study? \_\_\_\_\_

\_\_\_\_\_ during the period \_\_\_\_\_ – \_\_\_\_\_

After the period abroad, will you return to the same accommodation in Finland?

☐ Yes

☐ No. How will the accommodation change?

## 8. Applicant's own income

☐ I am in apprenticeship training (salaried on-the-job training)

\_\_\_\_\_ – \_\_\_\_\_

\_\_\_\_\_ – \_\_\_\_\_

\_\_\_\_\_ – \_\_\_\_\_

\_\_\_\_\_ – \_\_\_\_\_

Do you receive income from outside Finland?

☐ No

☐ Yes. State the amount, the date of payment, the payer and whether the income is taxable.

Do you get some other benefit during the period of study (if you get only general housing allowance and/or child benefit, answer 'No')?

☐ No

☐ Yes. Indicate the benefit and the payer.

If you study abroad, do you get any grants or scholarships or benefits comparable to student financial aid from abroad?

☐ No

☐ Yes. As regards grants and scholarships, state the amount, the date of payment, the payer and whether the grant or scholarship is taxable.



## 9. Parents and parental income

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**i** Complete this section only if you are living with your parent(s) or you are under 18 years of age.

Are your parents separated?

☐ No

☐ Yes

Which of your parents do you live with or have you most recently lived with?

☐ Only one of my parents, please state whom. \_\_\_\_\_

☐ Both

**i** Kela receives the information on your parents' taxable earnings and investment income for the most recently completed taxation from the Finnish Tax Administration. The student financial aid is granted according to the taxation data, unless you provide evidence that your parents' combined annual incomes have been reduced significantly (20% or more) after the most recently completed tax year.

If you are under 18 and living with your parent and your parent's new spouse, the income of your parent's new spouse is taken into account as well. A registered partner is equated to a spouse. When answering the questions about your parents' incomes, also take into account the incomes of your parent's new spouse.

My parent has a new spouse since \_\_\_\_\_

Have your parents' combined annual incomes been reduced (in total by at least 20%) after the most recently completed taxation?

☐ No (decision based on taxation data)

☐ Yes. State the reason for the change (for each parent separately):

Does either of your parents have income from abroad?

☐ No

☐ Yes. Provide details about the income from abroad.

## 10. Enclosures

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### Section 2. Studies

☐ Students in vocational education: Certificate of studies from your school if you are applying for extension of financial aid beyond the normal duration of studies. No certificate is needed for studies for a basic vocational qualification or preparatory education for an upper secondary qualification pursued in Finland.

☐ Students in a liberal adult education programme (e.g. folk high schools and sport institutes): Certificate of studies from your school if you are applying for extension of financial aid beyond the normal duration of studies.

☐ Students in upper secondary school: Certificate showing how many courses and/or matriculation examination tests you will take if you are applying for financial aid for a 5th or subsequent year of study.

☐ Students in basic education for adults: personal study plan confirmed by the educational institution, if you apply for student financial aid for a new period (e.g. for an additional period of time)

### Section 3. Application

☐ Students in higher education: documentation on the reasons for the delay in the studies if you are applying for an extension of the period of student financial aid. Please explain how and for what period this reason has affected your studies. Also tell us if this reason is still currently affecting your studies.

## Section 5. Applying for the housing supplement

☐ A copy of the rental agreement or right-of-occupancy agreement

**i** If you have already filed the agreement with Kela for instance for another benefit, you do not need to submit it again. Kela receives the details on rental housing from certain landlords in electronic form. In that case, you do not have to submit the rental agreement to Kela. You can check at [www.kela.fi/vuokrasopimukset](http://www.kela.fi/vuokrasopimukset), if we receive the details in electronic form from the landlord.

## Section 6. Financial aid during the summer months

☐ Students in upper secondary school: Certificate on the duration and contents of the summer studies. The certificate can be issued by the educational institution that arranges the summer studies.

## Section 7. Studying abroad

☐ Students in vocational education, upper secondary school, folk high school or sports institute: A certificate on the study period which you are pursuing abroad. The certificate can be issued by your educational institution in Finland or at your destination, or it can be in the form of an agreement concerning on-the-job training. The certificate must indicate the study exchange or on-the-job training period. Upper secondary school students must also submit a statement indicating how many courses or credits count towards completion of the Finnish upper secondary school curriculum.

☐ Students pursuing a degree or studies abroad: Certificate on the study period in another country. The certificate can be issued by your educational institution or the educational institution at your destination. The certificate must indicate the study exchange or practical training period. A certificate on studies during the summer months need not be submitted.

## Section 8. Applicant's own income

☐ Details on income from abroad. Kela receives information on wage and benefit income from Finland from the national incomes register.

## 11. Additional information

**i** Write the number of the section you are referring to.

☐ Additional information on a separate sheet. Write your name and personal identity code on the sheet.

## 12. Signature

**I declare that the information I have given is true and accurate. I will notify any changes.**

Place and date

Signature

Date the application was received  
by the educational institution

Official stamp of the  
educational institution

Information obtained for the purpose of deciding the present matter may be used for other benefit-related matters, if so required under law. Any information obtained within the context of another benefit may also be used to decide the present matter.

Please contact us for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.

