



You can also complete the application and file related documentation online at www.kela.fi/omakela (in Finnish) or www.fpa.fi/mittfpa (in Swedish)

More information is available at www.kela.fi/students



If you have questions, please call our customer service number (www.kela.fi/call-kela)



Please make sure to complete the form carefully. Attach all necessary documentation.

We may contact you for further information if necessary.

Send the application and any supporting documents by mail to your **educational institution** or to the address Kela, PL 10, 00056 KELA.

- i** You must complete **at least** sections 1, 2 and 12. For other sections, fill in only the items that have changed.
- i** If you are moving to a new school or a new course of study, complete a new application for financial aid. Changes in bank account details may be reported online or on form Y 121e (Notification - Change of account number - Individual customer). Notifications concerning the cancellation or voluntary repayment of financial aid can be made online or on form OT 16e.

Application period: Financial aid can be granted no earlier than the beginning of the month in which your application is received.

1. Applicant

Personal identity code

Family name and given name

Postal address

Postal code

Postal district

Phone number

E-mail

If you are under 18 years of age and unmarried, your financial aid decision will be notified to (please select one):

your mother

your father

other legal guardian; please state who _____

2. Studies

i See section 10 (Enclosures).

Name of the educational institution

Degree or qualification pursued

Estimated date of graduation: _____

3. Application

- i** Housing supplement can be granted to students who live and study abroad or in the Åland Islands and to students enrolled in a tuition-based programme at a Finnish folk high school, sports institute or the Sámi Education Institute who live in a school dormitory.

I wish to apply for financial aid

- for my entire period of study, but at the earliest from the beginning of the month in which the application was received.

study grant loan guarantee housing supplement.

- for the following period of time: _____ – _____ (The end date is not compulsory.)

study grant loan guarantee housing supplement.

I study at an institution of higher education and I wish to apply for an extension of the period of student financial aid.

- No Yes

4. Change in housing status

- I have moved, starting from _____

- I have moved, for the period _____ – _____

i Describe your residential arrangements after this period in section 11 (Additional information).

- to my parent's home

- to rental accommodation

Are you renting your home from your parent?

- No Yes, and my parent owns at least a 50% of the home.
 Yes, but my parent does not own at least a 50% of the home.

Is your home part of the same property as your parents' permanent residence?

- No Yes

i A home is considered to be owned by your parent(s) if either one or both of your parents own at least 50% of it either personally or through a company, or if your parent is the sole beneficiary of an estate that owns the home.

- to a school dormitory

- to a home owned by myself or by my spouse

i A home is considered to be owned by you or your spouse if either of you or both of you together own at least 50% of it either personally or through a company, or if either of you is the sole beneficiary of an estate that owns the home. In this case, you are not entitled to housing supplement. You can apply for general housing allowance.

- somewhere else. Please specify.

Starting from the date of the change I will be living

- in Finland (not in the Åland Islands, however)

- in the Åland Islands

- abroad.



5. Applying for the housing supplement

i Complete this section only if you live and study abroad or in the Åland Islands and you apply for housing supplement.

First application in respect of this home.

Same home as before:

My housing status is unchanged. I am applying for continued payment of the housing supplement.

Change in housing costs starting _____

Change in the number of residents starting _____

The rental agreement has been renewed.

Housing costs € _____ per month.

i In addition to the rent or maintenance charge, also included in housing costs are payments for water, electricity or furniture.

Do you or your spouse's child/children live in the same accommodation? No Yes

6. Financial aid during the summer months

i If your residential arrangements are different during the summer months, also complete section 4 and, when needed, section 5. If you need more space, please continue at section 11 (Additional information).

If you study at an institution of higher education, you need not complete this section.

I will study as follows during the summer months. See section 10 (Enclosures).

Start and end dates

_____ - _____ - _____

If you study in upper secondary school, please state the school where you pursue studies during the summer and how many courses or credits you will complete.

7. Studying abroad or in the Åland Islands

How are your studies abroad or in the Åland Islands related to the studies you are completing in Finland? See section 10 (Enclosures).

On-the-job/practical training

Training is unsalaried

salaried and the wage is on average € _____ per month.

Study exchange

Other. Please specify: _____

In which country do you study? _____

during the period _____ - _____

After the period abroad or in the Åland Islands, will you return to the same accommodation in Finland?

Yes No. How will the accommodation change?

8. Applicant's own income

I am in apprenticeship training (salaried on-the-job training)

_____ - _____ _____ - _____
_____ - _____ _____ - _____

Do you receive income from outside Finland?

No Yes. State the amount, the date of payment, the payer and whether the income is taxable.

Do you receive some other benefit during the period of study (if you get only general housing allowance and/or child benefit, answer 'No')?

No Yes. Indicate the benefit and the payer.

If you study abroad, do you get any grants or scholarships or benefits comparable to student financial aid from abroad?

No Yes. As regards grants and scholarships, state the amount, the date of payment, the payer and whether the grant or scholarship is taxable.

9. Parents and parental income

i Complete this section only if you are living with your parents or you are 18 years of age or younger.

My parents divorced on _____

Which of your parents do you live with or have you most recently lived with? Mother Father Both

My parent has a new spouse since _____

i Kela receives the information for the most recently completed taxation on your parents' taxable earnings and investment income from the Finnish Tax Administration. The student financial aid is granted according to the taxation data, unless you provide evidence that your parents' combined annual incomes have been reduced significantly (20% or more) after the most recently completed tax year.

If you are under 18 and living with your parent and his/her new spouse, the income of your parent's new spouse is taken into account as well. A registered partner is equated to a spouse. When answering the questions about your parents' incomes, also take into account the incomes of your parent's new spouse.

Have your parents' combined annual incomes been reduced (in total by at least 20%) after the most recently completed taxation?

No (decision based on taxation data)
 Yes. State the reason for the change (for each parent separately):

Does either of your parents have income from abroad?

No Yes. Please provide details about the income from abroad.

10. Enclosures

Section 2. Studies

Students in vocational education: Certificate of studies from your school if you are applying for extension of financial aid beyond the normal duration of studies. No certificate is needed for studies for a basic vocational qualification or preparatory education for an upper secondary qualification pursued in Finland.

Students in a liberal adult education programme (e.g. folk high schools and sport institutes): Certificate of studies from your school if you are applying for extension of financial aid beyond the normal duration of studies.



- Students in upper secondary school: Certificate showing how many courses and/or matriculation examination tests you will take if you are applying for financial aid for a 5th or subsequent year of study.
- Students in basic education for adults: personal study plan confirmed by the educational institution, if you apply for student financial aid for a new period (e.g. for an additional period of time).

Section 3. Application

- Students in higher education: documentation on the reasons for the delay in the studies if you are applying for an extension of the period of student financial aid. Submit a medical statement or equivalent documentation if your studies are delayed due to health reasons. Or documentation on your difficult circumstances or on your family member's illness, if this is the reason for the delay in your studies. Enclose an official certificate with the documentation, if possible.

Section 6. Financial aid during the summer months

- Students in upper secondary school: Certificate on the duration and contents of the summer studies. The certificate can be issued by the educational institution that arranges the summer studies.


Section 7. Studying abroad or in the Åland Islands

- Students in vocational education, upper secondary school, folk high school or sports institute: A certificate on the study period which you are pursuing abroad or in the Åland Islands. The certificate can be issued by your educational institution or the educational institution at your destination, or it can be in the form of an agreement concerning on-the-job training. The certificate must indicate the study exchange or on-the-job training period. Upper secondary school students must also submit a statement indicating how many courses or credits count towards completion of the Finnish upper secondary school curriculum.
- Students pursuing a degree or studies abroad: certificate on the study period in another country. The certificate can be issued by your educational institution or the educational institution at your destination. The certificate must indicate the study exchange or practical training period. A certificate on studies during the summer months need not be submitted.

Section 8. Applicant's own income

- Details on income from abroad. Kela receives information on wage and benefit income from Finland from the national incomes register.

11. Additional information

-  Write the number of the section you are referring to.

-
- Additional information on a separate sheet. Write your name and personal identity code on the sheet.

12. Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature

Date the application was received by the educational institution _____

Official stamp of the educational institution

Information obtained for the purpose of deciding the present matter may be used for other benefit-related matters, if so required under law. Any information obtained within the context of another benefit may also be used to decide the present matter.

Please contact us for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.