



You can also file the application and related documentation online: www.kela.fi/english.



Send the application and any supporting documents by mail. The address is Kela, PL 10, 00056 KELA.

1. Student

Personal identity code Family name and given name

i Kela obtains address information from the population data system.

2. Partially completed vocational qualification units

i You do not have to include any documentation from your school.

☐ I have partially completed vocational qualification units.

i You can check in the study record of the educational institution (for instance Wilma) which vocational qualification units you have started. Give details in the following. If you need more space, please continue at section 6 (Own statement).

Title of vocational qualification unit _____,

extent _____ ECVET points, started _____ (e.g. autumn 2024),

estimated time of completion _____ (e.g. autumn 2025).

Title of vocational qualification unit _____,

extent _____ ECVET points, started _____ (e.g. autumn 2024),

estimated time of completion _____ (e.g. autumn 2025).

3. Failed study credits and exchange programme in upper secondary school

☐ I have failed study credits

Enclose a certificate from the educational institution on the failed study credits with a statement from the educational institution on whether you have attended instruction regularly and whether your study plan is updated.

☐ Last academic year I was abroad as an exchange student in upper secondary school.

Enclose a certificate from the educational institution showing how many of the credits you earned during the study exchange have been recognised towards your Finnish upper secondary school degree.

4. Other study-related reasons

i You do not have to include any documentation from your school. Kela can access the information in the service Opintopolku. You can provide more information about your situation at section 6 (Own statement).

☐ Last academic year I completed a study module that was not entered into the study record until after 1 August 2025.

☐ Last academic year I took matriculation examination tests.

☐ I have completed more study credits than stated in the request for further information on my academic progress that I received from Kela. I will ask the educational institution to enter the missing study credits in the study record.

☐ I have interrupted my studies for the period (month / year): ____ / ____ – ____ / ____.
I have not completed any study credits while my studies have been interrupted.

☐ I did not start my studies until (month/year) ____ / ____.
For this reason, I have completed fewer study credits in the academic year 2024-2025 than required by Kela.

5. Other special reason that has affected the progress of the studies

Indicate the factors that have affected your academic progress and describe under section 6 how they have affected your academic progress. Also provide information about whether this reason still affects your academic progress. Enclose a certificate from the educational institution stating whether you have attended instruction regularly and whether you have an updated study plan. When monitoring your academic progress, we can use information obtained for some other benefit, such as doctor's statements.

- ☐ Own illness
- ☐ Difficult life situation or illness of a close relative
- ☐ Other reason

6. Own statement

7. Signature

I declare that the information I have given above is true and accurate.

Place and date

Signature

