



Additional information at [www.kela.fi/study-progress-reply-to-request-for-information](http://www.kela.fi/study-progress-reply-to-request-for-information)



If you have questions, please call our customer service number ([www.kela.fi/call-kela](http://www.kela.fi/call-kela)).



Please make sure to complete the form carefully. Attach all necessary documentation.

We may contact you for further information if necessary.

Send the form and any supporting documents by mail.

The address is Kela, PL 10, 00056 KELA.

### 1. Student

Personal identity code

Family name and given name

Kela obtains address information from the population data system.

### 2. Partially completed study modules

You do not have to include any documentation from your school.

☐ I have partially completed study modules.

You can check in the study record of the educational institution (for instance Wilma) which study modules you have started. Give details in the following. If you need more space, please continue at section 6 (Own statement).

Title of part of vocational qualifications/upper secondary school course \_\_\_\_\_,

extent \_\_\_\_\_ ECVET points/credits, started \_\_\_\_\_ (e.g. autumn 2023),

estimated time of completion \_\_\_\_\_ (e.g. autumn 2024).

Title of part of vocational qualifications/upper secondary school course \_\_\_\_\_,

extent \_\_\_\_\_ ECVET points/credits, started \_\_\_\_\_ (e.g. autumn 2023),

estimated time of completion \_\_\_\_\_ (e.g. autumn 2024).

### 3. Failed study credits and exchange programme in upper secondary school

☐ I have failed study credits

Enclose a certificate from the educational institution on the failed study credits with a statement from the educational institution on whether you have attended instruction regularly and whether your study plan is updated.

☐ Last academic year I was abroad as an exchange student in upper secondary school.

Enclose a certificate from the educational institution showing how many of the credits you earned during the study exchange have been recognised towards your Finnish upper secondary school degree.

### 4. Other situations related to the study credits

You do not have to include any documentation from your school. Kela can access the information in the service Opintopolku.

☐ Last academic year I completed a study module that was not entered into the study record until after 1 August 2024.

☐ Last academic year I took matriculation examination tests.

☐ I have completed more study modules than stated in the request for further information on my study progress that I received from Kela. I will ask the educational institution to enter the missing study credits in the study record.

## 5. Other special reason that has affected the progress of the studies

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Indicate the factors that have affected your academic progress and describe under section 6 how they have affected your academic progress. Also provide information about whether this reason still affects your academic progress. Enclose a copy of the medical certificate or an extract from the My Kanta Pages, when possible. If you have already sent a medical certificate to Kela, you need not send a new certificate.

- ☐ Own illness
- ☐ Difficult life situation or illness of a close relative
- ☐ Other reason

Also enclose a certificate from the educational institution stating whether you have attended instruction regularly and whether you have an updated study plan.

## 6. Own statement

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## 7. Signature

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I declare that the information I have given above is true and accurate.

Place and date

Signature

