



You can also file the application and related documentation online: www.kela.fi/english.



Send the application and any supporting documents by mail. The address is Kela, PL 10, 00056 KELA.

i This application does not concern studies pursued abroad towards a degree being completed in Finland.

Application period: Financial aid can be granted no earlier than the beginning of the month in which your application is received

1. Applicant

Personal identity code

Family name and given name

Address

Postal code

Postal district

Phone number

E-mail

Citizenship (if other than Finnish). See section 9 (Enclosures).

I am

☐ single ☐ cohabiting ☐ married ☐ living in a registered partnership ☐ widowed or separated

Personal identity code of your spouse (or name and date of birth). Spouse means a person married to, cohabiting with or living in a registered partnership with the applicant.

If you are under 18 years of age, your financial aid decision will be notified to your guardian. Indicate to whom the decision should be notified. Please select one:

☐ To my parent. Name of the parent: _____

☐ To another legal guardian. Name of other legal guardian: _____

☐ I do not want my legal guardian to be notified of the decision.

2. Bank account number

International bank account number (IBAN)

BIC code



If payment abroad is to be made to some other account than the above, complete form Y 121e (Notification – Change of account number – Individual customer).

3. Application

I wish to apply for financial aid

☐ for my entire period of study, but at the earliest from the beginning of the month in which the application was received.

☐ study grant ☐ housing supplement ☐ loan guarantee

☐ for the following period of time: _____ – _____ (The end date is not compulsory.)

☐ study grant ☐ housing supplement ☐ loan guarantee

i We automatically check whether you are entitled to a provider supplement to the study grant and to supplementary allowance for the purchase of study materials.

4. Studies

Educational institution _____

Is the educational institution subject to public supervision? See section 9 (Enclosures).

☐ Yes ☐ No ☐ I don't know

Degree or qualification pursued _____

What would be the corresponding training or degree in Finland, and what kind of job options are typically available to graduates?

Right to pursue studies for

☐ a Bachelor's level degree from a university of applied sciences ☐ Bachelor's and Master's level university degrees

☐ a Bachelor's level university degree only ☐ a Master's level university degree only

☐ scientific postgraduate studies (Licentiate's or Doctor's degree)

☐ vocational qualifications

☐ other higher education studies; please indicate type of studies. _____

☐ upper secondary school or other studies; please indicate type of studies. _____

☐ I am pursuing non-degree studies.

☐ I am pursuing studies entirely in distance-learning format.

When did you accept the offer of admission for your current studies in a higher education institution?

☐ Autumn semester of (year) _____ ☐ Spring semester of (year) _____

Date on which you started/will start your current course of study (registered as attending): _____

Estimated date of graduation _____

Start and end dates of the academic year _____ – _____

Previous studies

I began my first course of study towards a higher education degree and registered as an attending student on _____

i If you have not previously taken any degree courses in higher education, state the start date of your current course of study.

Have you previously completed a higher education degree?

☐ No ☐ Yes. State the educational institution, degree and year of completion. See section 9 (Enclosures).

Previously completed or partially completed higher education: _____



5. Housing details

a. Type of housing

During my studies I live starting from _____

or for the following period: _____ – _____

☐ with my parent

☐ in a rented house or flat

☐ in a home owned by my spouse or myself

i A home is considered to be owned by you and/or your spouse, if you, your spouse or you both together own at least 50% of it either personally or through a company. A home is also considered to be owned by you, if the home is owned by an estate and you or your spouse own at least 50% of the estate. Housing supplement is not available for owner-occupied homes.

☐ elsewhere, please specify _____

Is your home owned by or rented from your parent?

☐ No

☐ Yes, and my home is not part of the same property as my parents' permanent residence.

☐ Yes, and my home is part of the same property as my parents' permanent residence.

i A home is considered to be owned by your parent(s) if either one or both of your parents own at least 50% of it either personally or through a company. A home is also considered to be owned by your parent(s), if the home is owned by an estate and your parent owns at least 50% of the estate.

The same property means the same housing company or the same lot.

☐ I will not live abroad during my studies.

b. Applying for the housing supplement

i Complete this section only if you live abroad and you apply for housing supplement.

Rent or maintenance charge € _____ per month

i You can include fixed water, electricity and furniture charges in the amount of the rent or maintenance charge.

Address of the home _____

6. Periods of residence in Finland and abroad

Have you had a municipality of residence in Finland for at least 2 years out of the 5 years preceding the commencement of your current studies?

☐ No

☐ Yes; during which time period have you had a municipality of residence in Finland?

_____ – _____

If you have not had a municipality of residence in Finland, do you have other close ties to Finland (factors that we take into account include periods of residence in Finland, family ties, income, work-related factors and other corresponding factors related to your circumstances)?

☐ No

☐ Yes; state what kind of close ties you have to Finland and the purpose of your stay abroad before the commencement of the studies.

7. Parents and parental income

i Complete this section only if you are living with your parent(s) or you are under 18 years of age.

Are your parents separated?

☐ No ☐ Yes

Which of your parents do you live with or have you most recently lived with?

☐ Only one of my parents, please state whom. _____
☐ Both

i Kela receives information on your parents' taxable earnings and investment income for the most recently completed taxation from the Finnish Tax Administration. The student financial aid is granted according to the taxation data, unless you provide evidence that your parents' combined annual incomes have been reduced significantly (20% or more) after the most recently completed tax year.

If you are under 18 years of age, you live with your parent and your parent has a new spouse, remember to also take into account the incomes of your parent's new spouse when answering the questions about your parents' incomes.

☐ My parent has a new spouse

Have your parents' combined annual incomes been reduced (in total by at least 20%) after the most recently completed taxation?

☐ No (decision based on taxation data)
☐ Yes. State the reason for the change (for each parent separately):

Does either of your parents have income from abroad?

☐ No ☐ Yes. Provide details about the income from abroad.

8. Own income and other benefits

Do you receive income from outside Finland?

☐ No ☐ Yes. State the amount, the date of payment, the payer and whether the income is taxable.

Do you get some other benefit during the period of study (if you get only general housing allowance and/or child benefit, answer 'No')?

☐ No ☐ Yes. Indicate the benefit and the payer.

If you study abroad, do you get any grants or scholarships or benefits comparable to student financial aid from abroad?

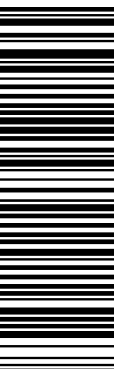
☐ No ☐ Yes. As regards grants and scholarships, state the amount, the date of payment, the payer and whether the grant or scholarship is taxable.

9. Enclosures

i Please provide your documentation in Finnish, Swedish or English. You can translate the certificates yourself.

Section 1. Applicant

☐ Form OT 10e (Appendix to application for student financial aid filed by foreign resident) for foreigners who have not previously received financial aid for students.



Section 4. Studies

- ☐ Certificate from your educational institution showing that it operates under public supervision.
- ☐ Certificate of admission to the educational institution. The documentation must indicate the degree pursued, full-time study status, duration of the studies, and the start and end dates of the academic year.
 - ☒ **i** Students completing a higher-education degree in Sweden which consists of individual courses must provide with their first application a personal study plan for the degree as well as a notice of admission from the school for courses of 30 credits or more. The study plan must show the degree being completed, the typical time to completion, the number of credits, and the courses of which it consists. At the beginning of the following academic semesters, the students must provide a certificate of attendance for full-time studies and a certificate showing the credits earned in the previous academic year.
- ☐ Students attending a school in the United States must provide a copy of the I-20 form available from their school.
- ☐ Non-first-year students must provide a certificate showing the credits earned in the previous academic year.
- ☐ Certificate of attendance issued by the educational institution. You can send in the certificate later once you have registered as attending.
- ☐ Certificate for higher-education degrees previously earned abroad

Section 8. Own income and other benefits

- ☐ Details on income from abroad. Kela receives information on wage and benefit income from Finland from the national incomes register.

10. Additional information

- ☒ **i** Write the number of the section you are referring to.

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- ☐ Additional information on a separate sheet. Write your name and personal identity code on the sheet.

11. Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature

Information obtained for the purpose of deciding the present matter may be used for other benefit-related matters, if so required under law. Any information obtained within the context of another benefit may also be used to decide the present matter.

Please contact us for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.