



Employers can provide notice of a part-time work agreement also online at [www.kela.fi/tyonantajat](http://www.kela.fi/tyonantajat) or [www.fpa.fi/arbetsgivare](http://www.fpa.fi/arbetsgivare)

Employees can provide notice of the agreement when claiming partial sickness allowance at [www.kela.fi/asiointi](http://www.kela.fi/asiointi) or [www.fpa.fi/etjanst](http://www.fpa.fi/etjanst)

For further information, see [www.kela.fi/sickness](http://www.kela.fi/sickness)

### 1. Parties to the agreement

- i** An agreement on part-time work is drawn up for the partial sickness allowance. The agreement has to be concluded on the basis of information on the employee's health status. Details on the agreement can be submitted on this form.

Name of the employer

Business Identity Code

Name of the employee

Personal identity code

### 2. Duration of agreement

- i** If part-time work has been agreed on for more periods than one, please state the periods under section 5. Additional information.

Part-time work has been agreed on for the period \_\_\_\_\_. - \_\_\_\_\_. .

### 3. Hours of employment

The employee's working hours according to the employment contract are \_\_\_\_\_ hours a week.

The employee's employment is

Full-time

- i** Full-time employment means the regular hours of work typical in the industry for full-time employees. The working hours in full-time work have to be reduced by 40–60%.

Which are the new working hours agreed on with the employee? \_\_\_\_\_ hours a week

Part-time

- i** Partial sickness allowance can only be granted if the employee has several part-time employments and the total working hours amount to at least 35 hours a week. The employee has to agree on part-time work with the employers so that the combined total working hours are reduced by 40–60%.

Are the working hours reduced in this employment relationship?

Yes. The new working hours are \_\_\_\_\_ hours a week.

No. The working hours are not reduced because the employee can continue working in this employment without endangering his or her health and recovery. The continued work is based on a statement on the employee's health.

#### 4. Pay

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The pay for the period of part-time work is

Full wage for full-time work. The partial sickness allowance is paid to the employer. The employer can report pay details either by using the online service for employers or by filing the Y 17e form (Employer's pay report).

**i** The partial sickness allowance may be paid to the employer if the wage paid for the period of part-time work equals full sick pay based on full-time work.

Wage according to the part-time work. The partial sickness allowance is paid to the employee.

Other arrangement, please specify:

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#### 5. Additional information

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**i** If part-time work has been agreed on for more periods than one, please state the periods in this section. Also state how the work has been arranged during the period of partial sickness allowance if the employee has several part-time employments or if the working hours before the onset of disability differed from the working hours under the employment contract. Also state the reason for the differing working hours.

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#### 6. Contact person

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Name of the person in charge of the case

Phone number

E-mail

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#### 7. Signature

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Date

Signature of the employer

Signature of the employee