



More information is available at
www.kela.fi/yhteistyokumppanit (in Finnish) or
www.fpa.fi/samarbetspartner (in Swedish)



If you have questions, please call our customer service
number (www.kela.fi/yhteistyokumppanit-asiakaspalvelu
(in Finnish) or
www.fpa.fi/samarbetspartner-kundservice (in Swedish)).



Please make sure to complete the form carefully.
We may request further information as needed.
Send the form and any supporting documents by mail.
The address is Kela, PL 10, 00056 KELA.

Application period: 3 months from the termination of the rental agreement and the tenant moving out. Kela will provide the tenant with the opportunity to express his/her own view before deciding the issue.

1. Details on the tenant/tenants

Personal identity code Family name and given name

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2. Details on the landlord

Name of landlord/company Business ID/date of birth

Address (street address, postal code, postal district)

Name of contact person Phone number of contact person

E-mail address of contact person

3. Payment details

Account number

reference number _____

or message _____

4. Details on the rented home

Address

Code of the voucher for rent security deposit (10 digits)

5. Date of and reason for termination of the rental agreement

Date of termination of the rental agreement _____

Date of the tenant moving out _____

Reason for termination of the rental agreement:

6. Unpaid rents and other costs

Unpaid rents and other costs for the period

Costs

Costs specified in separate document.

7. Damage that the tenant has caused the landlord

i Attach proof of the damage declared, for instance photos and documentation of the costs for the damage declared.

Damage

Costs

8. Total request to be cashed from the rent security deposit

EUR _____

Is compensation claimed also from some other source, such as from the insurance company?

No

Yes. What compensation is claimed and from where?

9. Enclosures

Section 4. Details on the rented home

Copy of rental agreement (unless submitted to Kela earlier)

Section 5. Date of and reason for termination of the rental agreement

Notice of termination of the rental agreement

Notice of cancellation of the rental agreement

District court judgement on eviction

Section 7. Damage that the tenant has caused the landlord

Photos of damage declared, number of photos _____

Inspection report of the property manager/third party

Receipt for having the locks rekeyed

In the event of eviction, receipts from the district court and/or the enforcement office

Original invoices and receipts for costs declared, number of invoices and receipts _____


The rental company uses a set price list for repairs. The set price list for repairs must be enclosed with the request.

Other supporting documents

Other document(s), please specify: _____

New rental agreement made with the same tenant.

10. Additional information

 Write the number of the section you are referring to.

11. Signature of the landlord

I declare that the information I have given above is true and accurate.

Place and date

Signature
