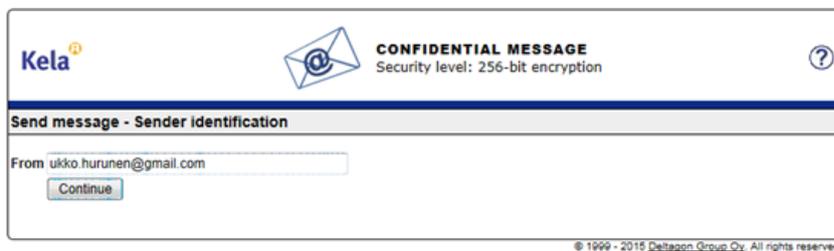# How to send encrypted e-mail to Kela

Notice to our customers: Please contact us preferably through our online customer service at (www.kela.fi).
Log in to the online customer service using **a strong method of authentication** (online banking codes or mobile ID).
If no method of strong authentication is available to you, you can **send encrypted e-mail by following these instructions**.
Please note that the e-mail messages are encrypted only if they are sent via the address **https://securemail.kela.fi/posti**.
Also note that the sender is not authenticated technically.
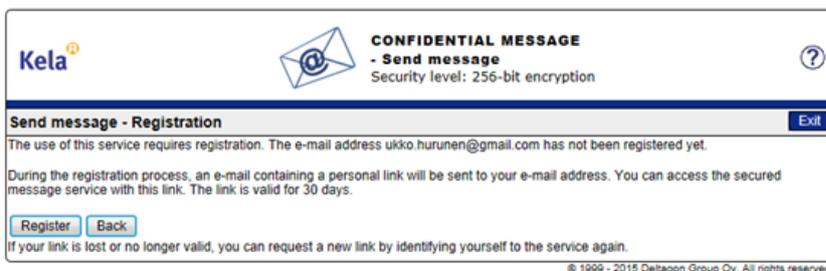The user interface language of the encrypted e-mail is the same as your browser's.

1 Open the link at https://securemail.kela.fi/posti
A window will open in the browser: Write your own e-mail address in the field *From*. Click *Continue*.

2 You will receive the following message. Click *Register*.

3 You will receive a message stating that the address was successfully registered.

4 **Open your own e-mail** (e-mail address that you stated in the field From). You will have received a message in your e-mail stating that you have registered as a sender of encrypted e-mail.

noreply	Date: Fri, 10 Jul 2015 11:37:24 +0300 - FI / SV / EN Osoitteesi on rekisteröity palvelimelle securemail.kela.fi salatun postin lähettäjäksi.

5 Via the link in the message you can send **encrypted e-mail** to Kela. **Click the link at the bottom of the message**. (You can send encrypted e-mail via the link for 30 days).

noreply@kela.fi
-> minä ▾

FI / SV / EN

Osoitteesi on rekisteröity palvelimelle securemail.kela.fi salatun postin lähettäjäksi.
Rekisteröinti on voimassa 30 päivää.
Käytä alla olevaa linkkiä salatun postin lähettämiseen.

Din e-postadress har registrerats på servern securemail.kela.fi för att skicka meddelanden.
Registreringen är giltig i 30 dagar.
Använd länken för att skicka krypterade meddelanden.

Your address is registered on server securemail.kela.fi as a sender of secured mail.
The registration is active for 30 days.
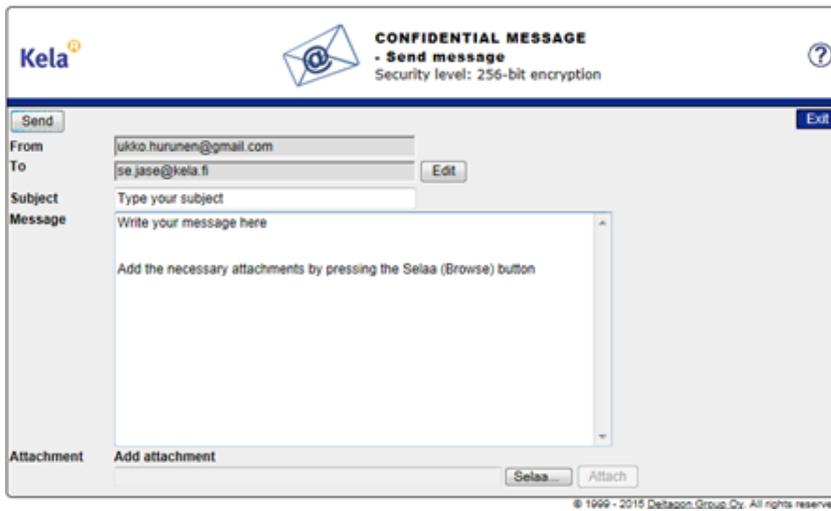Use the link below to send secured messages.

https://securemail.kela.fi/posti?6rLpl9DOGVESX2ptYUS7QFGrqRr0xBPp

6 You will get a message template with your e-mail address stated in the field *From*.
Write the **Kela e-mail address** to which you want to send e-mail in the field *To*.
Kela's e-mail address can be found on our website **www.kela.fi**.
Accept the e-mail address of the recipient by clicking *Done*.

Kela

CONFIDENTIAL MESSAGE
- Send message
Security level: 256-bit encryption

Send		Exit
From	ukko.hurunen@gmail.com	
To	se.jase@kela.fi	Done
Subject		
Message		
Attachment	Add attachment	
	Selaa...	Attach

Kela

7   **Type the subject of the message and the actual message.**
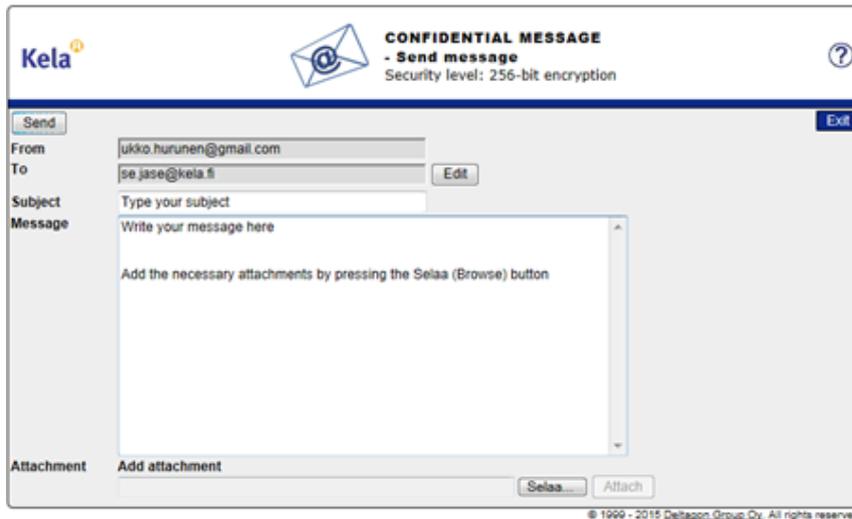

8   Add attachments as needed by clicking *Selaa* (*browse*) › select the required attachment. Click *Attach* › the attachment is added to your message.
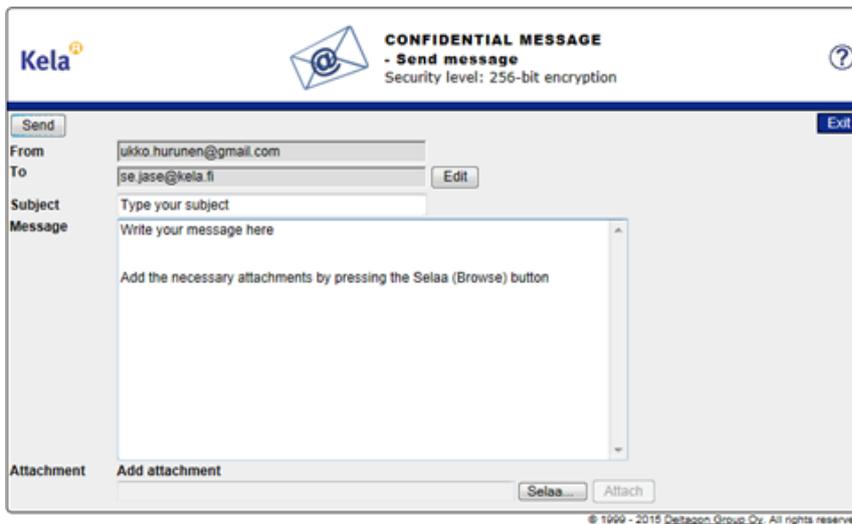
9 The added attachment is shown at the bottom of the message field. You can remove or add attachments. When the message and the attachments are ready, click *Send* in the upper left-hand corner.

10 You will receive a **confirmation** that the message was successfully sent. Your message will be sent to Kela in encrypted form. You can save the message, for instance, on your computer by clicking *Save*.

11 The message will be transferred to Kela via a secure connection.

12 **Wait** for a reply from Kela. Kela will reply with an encrypted message.

The link in the encrypted message can be used from your e-mail for 30 days.
By clicking the link you can during this time send encrypted e-mail to Kela starting directly from step 5.

Note that you can only read encrypted e-mail messages from Kela on the device on which you first open the message.

Kela